Willaston Parish Council

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To: Members of Willaston Parish Council

17th November 2026

Dear Councillor,
You are summoned to attend an Ordinary Meeting of Willaston Parish Council which will be held on Tuesday 24th November at 7:00pm at St Lukes Church, Coppice Road, Willaston CW5 6QA
Yours sincerely,



Claire Coventry
Clerk to the Council and Responsible Financial Officer

AGENDA

1. **To Receive Apologies for Absence.**
   Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

2. **Declarations of Interest and Dispensation Considerations**
   - **a.** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
   - **b.** To declare any Other Interests in items on the agenda, and their nature.
   - **c.** To note any dispensations granted prior to the meeting.

3. **Minutes of the Previous Meeting**
   To approve as a correct record the minutes of the previous meetings of the Council held on Tuesday 22nd September and 27th October 2026 and discuss any matters arising which are not specific items on this agenda.

4. **Police**
   - **a.** To receive a report from Police representatives.
   - **b.** To receive a report from the Council Police Liaison.

5. **Public Participation**
   A period not exceeding 15 minutes for members of the public to ask questions or submit statements. The public are asked to submit questions or statements to the Clerk by email before 5 PM on the day prior to the meeting.

6. **Borough Councillors' Reports**
   To receive verbal or written reports from Cheshire East Councillors on any matters of interest relating to the Parish.

7. **Planning Applications**
   - **a.** Planning applications to be noted at his meeting.
     Willaston Parish Council did not submit comments on several applications as there was no majority response from the Council, and therefore there is nothing to note.
   - **b.** To consider planning applications received since the publication of the meeting agenda.

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8. **Playing Field and Open Spaces**
    - **a.** To consider matters relating to Lettie Spencer Playing Field, The Spinney, Mike Heywood Green, and War Memorial.
    - **b.** To consider the quotations and specifications received for a regular inspection programme of the playing field.
    - **c.** To consider the ongoing issue of the condition of the gate and consider suggestions and quotes received.

9. **Clerk's Report**
    To receive a report from the Clerk.

10. **Authorisation of Payments**
    To consider approval of payments and internal transfers for November 2026 (payment schedule to follow from the Clerk)

11. **Allotments**
    To receive an update on the allotments and to make any required decisions relating to the operation and management.

12. **Storage Arrangements**
    To consider St Johns as an alternative storge arrangement.

13. **Bank Reconciliation**
    To Consider the approval of the Bank Reconciliation for Q2 (1st July to 30th Sept 2026).

14. **Budget Review**
    To consider the approval of the budget review for Q2 (1st July to 30th Sept 2026).

15. **Meeting Dates for 2027**
    To consider the proposed meeting dates for 2027.

16. **Budget 2027-28**
    - **a.** To consider and determine budgeted payments (expenditure) for 2027-28
    - **b.** To consider and determine the precept request for 2027-28
    - **c.** To consider and determine any income appropriated from reserves to cover budgeted expenditure.