

Willaston Parish Council

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To: Members of Willaston Parish Council

21st July 2026

Dear Councillor,

You are summoned to attend an Ordinary Meeting of Willaston Parish Council which will be held on Tuesday 28th July at 7:00pm at St Lukes Church, Coppice Road, Willaston CW5 6QA

Yours sincerely,

Claire Coventry

Clerk to the Council and Responsible Financial Officer

AGENDA

1. To Receive Apologies for Absence.

Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

2. Declarations of Interest and Dispensation Considerations

- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- To declare any Other Interests in items on the agenda, and their nature.
- To note any dispensations granted prior to the meeting.

3. Minutes of the Previous Meeting

To approve as a correct record the minutes of the previous meeting of the Council held on Tuesday 30th June 2026 and discuss any matters arising which are not specific items on this agenda.

4. Police

- To receive a report from Police representatives.
- To receive a report from the Council Police Liaison.

5. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit statements. The public are asked to submit questions or statements to the Clerk by email before 5 PM on the day prior to the meeting.

6. Borough Councillors' Reports

To receive verbal or written reports from Cheshire East Councillors on any matters of interest relating to Parish.

7. Planning Applications

- To consider planning applications received since the publication of the meeting agenda.

8. Playing Field and Open Spaces

- To consider matters relating to Lettie Spencer Playing Field, The Spinney, Mike Heywood Green, and War Memorial.
- To consider a request for a "no littering" sign to be provided at the Lettie Spencer Playing Field.

9. Playground Inspection Report

To consider the actions required following the receipt of the playground inspection report.

10. Clerk's Report

To receive a report from the Clerk.

11. Authorisation of Payments

To consider approval of payments and internal transfers for July 2026 (payment schedule to follow from the Clerk)

12. Allotments

- a. To receive an update on the allotments and to make any required decisions relating to the operation and management
- b. To consider the current ban on fires and barbeques.

13. Willaston in Bloom

To consider the quotations from JD Services of £550 for repairs to sponsorship signage and £80.00 for the removal of the planter on Park Road.

14. Budget Review

To review and approve expenditure against budget for the 1st Quarter of the Council year 2026/27.

15. Bank Reconciliation

To verify and accept the latest bank reconciliation up to 30th June 2025 (Quarter 1)

16. Exclusion of Persons other than Willaston Parish Council members and staff

It is recommended that the Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the discussion of the next items (part 2 of the meeting) on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted

17. Land Dedication Agreement and the Spinney**18. Next Meeting**

To note that the date of the next meeting is Tuesday 25th August 2026