

Willaston Parish Council

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To: Members of Willaston Parish Council

23rd June 2026

Dear Councillor,

You are summoned to attend an Ordinary Meeting of Willaston Parish Council which will be held on Tuesday 30th June at 7:00pm at St Lukes Church, Coppice Road, Willaston CW5 6QA

Yours sincerely,

Claire Coventry

Clerk to the Council and Responsible Financial Officer

AGENDA

1. To Receive Apologies for Absence.

Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

2. Declarations of Interest and Dispensation Considerations

- To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- To declare any Other Interests in items on the agenda, and their nature.
- To note any dispensations granted prior to the meeting.

3. Minutes of the Previous Meeting

To approve as a correct record the minutes of the previous meeting of the Council held on Tuesday 12th May 2026 and discuss any matters arising which are not specific items on this agenda.

4. Police

- To receive a report from Police representatives.
- To receive a report from the Council Police Liaison.

5. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit statements. The public are asked to submit questions or statements to the Clerk by email before 5 PM on the day prior to the meeting.

6. Borough Councillors' Reports

To receive verbal or written reports from Cheshire East Councillors on any matters of interest relating to Parish.

7. Planning Applications

- Planning applications to be noted at his meeting.

Reference Number	26/1932/HOUS
Type of Application	Householder
Location	35 Green Lane, Willaston, Nantwich, Cheshire East, CW5 7HY
Proposal	Single storey front extension
Deadline for Comments to CE	22.6.2026
https://pa.cheshireeast.gov.uk/planning/index.html?fa=getApplication&id=405280	

Willaston Parish Council support this application

Reference Number	26/1652/FUL
Type of Application	Full Planning
Location	LAMB HOTEL, 12 Wistaston Road, Willaston, Nantwich, Cheshire East, CW5 6PX
Proposal	Change of use from public house to children's day care nursery
Deadline for Comments to CE	11.6.2026
https://pa.cheshireeast.gov.uk/planning/index.html?fa=getApplication&id=405082	

Willaston Parish Council support this application (with additional comments re parking)

b) To consider planning applications received since the publication of the meeting agenda.

8. Street Trading Licence Application

To consider the application for a street trading licence.

9. Playing Field and Open Spaces

- a) To consider matters relating to Lettie Spencer Playing Field, The Spinney, Mike Heywood Green, and War Memorial.
- b) To consider a request for the Methodist Church to hold an outdoor service in the Lettie Spencer Playing Field in July 2026.

10. Clerk's Report

To receive a report from the Clerk.

11. Correspondence

To consider correspondence entered into the meeting.

12. Authorisation of Payments

To consider approval of payments and internal transfers for June 2026 (payment schedule to follow from the Clerk)

13. Allotments

To receive an update on the allotments and to make any required decisions relating to the operation and management.

14. Internal Audit Report 2025-26

To receive and accept feedback as reported by the internal auditor.

15. Annual Governance Accountability Return

To approve sections 1 and 2 of the Annual Governance Accountability Return 2025-26.

16. Notice of Public Rights

To note the dates set for the notice of public rights.

17. Farm Tenancy Agreement

To consider options regarding the field adjacent to the allotments

18. Community Infrastructure Levy (CIL)

To consider the CIL declaration for year end 2025-26

19. Exclusion of persons other than Willaston Parish Council members and staff

It is recommended that the Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the discussion of the next items (part 2 of the meeting) on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted

20. Land Dedication Agreement and the Spinney

21. Next Meeting

To note that the date of the next meeting is Tuesday 28th July 2026