

Willaston Parish Council

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Minutes of the Meeting of the Council held on Tuesday 28th November 2023

Attendance:

Councillors: Craig Bailey (Chairman), Emma Angier, Shirley Brazier, Anna Cutts (Vice-Chairman), Bill Kirby, Nigel Lane, Wayne Salisbury.

Sue Togay (Clerk), 3 members of the public.

169. Apologies for Absence.

Apologies had been received from Councillors Frank Morton, Keith Ward and Julie Webb and Cheshire East Ward Councillor Alan Coiley.

170. Declarations of Interest.

Councillor Bailey in respect of item 14 Authorisation of Payments as a payee.
 Councillor Salisbury in respect of Item 14 Authorisation of Payments as a payee.
 Councillor Lane in respect of Item 14 Authorisation of Payments as a payee.

171. To Approve the Minutes of the Meeting Held on Tuesday 24th October 2023.

RESOLVED: That the minutes of the Council held on Tuesday 24th October 2023 be approved as a correct record and signed by The Chairman with the following amendment:
 Page numbering from 3030 to 3035 to be corrected.

Matters Arising: The Clerk had contacted the relevant Highways Officer to report the position of an illuminated road sign sited directly next to the Willaston War Memorial as inappropriate. It had not been notified to the Council even though it was within its land ownership. The Cheshire East Street Lighting Team Manager had responded and would provide a response in due course.

172. To Receive a Report Regarding Policing Matters in the Parish.

Unfortunately, there were no Police officers available to attend. However, a report had been received introducing the two new PC's allocated to the Parish including their contact details and some crime statistics for the Parish.

Incidents were mentioned in the Wistaston Parish and Councillor Kirby was advised to bring this to the attention of the Cheshire East Ward Councillor for the area and the Wistaston Parish Council Clerk.

Notification of the forthcoming 'Police & Crime Commissioner/Cheshire East Borough, Town and Parish Council Meeting' to be held on 7th December at Victoria Hall Middlewich had been circulated. Councillor Anna Cutts would attend on behalf of the Council.

173. Public Participation.

Three members of the public attended to request permission to plant a memorial tree in the Lettie Spencer Playing Field in memory of a recently passed relative who had lived on Cheerbrook Road. The Chairman thanked them for their representation and noted that the item would be discussed with for decision in Item 10 of the agenda. The Clerk would notify them of the decision.

174. Cheshire East Borough Councillors Report.

There were no Cheshire East Councillors in attendance, but Councillor Alan Coiley had sent a report to inform the Council of his intention to request a speed and traffic review for Colleys Lane to be included on the Highways/Transport Ward Budget spending allocation.

Councillors discussed any issues they may wish to bring to the attention of the Cheshire East Ward Councillors:

Councillor Kirby mentioned the lack of gritting on Colleys Lane. It was advised that he should contact Cheshire East Councillor Margaret Simon who had been previously involved with this issue.

Councillor Kirby mentioned again the lack of any progress on works originally carried out by Lila Connect on Colleys Lane. It was now generally understood that the company would no longer be working in the area, and it was advised that any concerns be brought to the attention of the local MP or the Department of Community & Local Government.

Councillor Kirby mentioned a hole and boundary fence on Colleys Lane which had been present for some time. He was advised to report it on 'Fix My Street'.

175. Report from the Clerk to Willaston Parish Council

The Clerk reported the following:

- The Council had resolved that Councillors use a designated Willaston Council email address. Members were requested to have their parish emails in place for January 2024.

176. To consider matters relating to Planning Applications notified in the Parish which include:

23/4014N

Construction of single storey rear elevation etc. Replacement thermally efficient windows to all elevations

46 Cheerbrook Road, Willaston, CW5 7EN

Submission Deadline: 22nd November 2023. Application circulated and no objection submitted based on comments received.

RESOLVED: that the objections received and submitted are formally approved by the Council

23/4218N

Erect 1 No detached two storey dwellinghouse on land at Magpie Lane.

Land off Magpie Lane, Willaston, CW5 6GS

Submission Deadline: 13th December 2023.

RESOLVED: Objections to be submitted based on Policies H1.1 and D4 of the Willaston Neighbourhood Development Plan.

23/2464N

Revised proposal for two storey side and rear extensions to provide additional bedroom/study and family space.

62 Coppice Road , Willaston, CW5 6QD

Notification of appeal to the Planning Inspectorate. Objection submitted by the council in July 2023.

RESOLVED: That the original objections are submitted again to CEBC Planning Department and the allocated Planning Officer and once notified of the appeal date , Members to be informed to give the opportunity to attend on behalf of the Council.

23/4241N

Erection of a brick-built garage to the side of the property.

3B Moorfields, Willaston, CW5 6QY

Submission Deadline: 7th December 2023

RESOLVED: No objection.

177. Events Committee

Councillor Cutts gave a report including the following:

- The next meeting of the Events Committee is planned for 5th December 2023 and the next event is 'Carols on the Green' on 14th December.
- There will be an informal meeting of the Committee and volunteers on 12th December.

178. Playing Fields & Open Spaces

To discuss matters relating to Lettie Spencer Playing Field, The Spinney, and Mike Heywood Green.

A. The Playing Field:

- a) A request had been received from members of the public to site a tree on Lettie Spencer Playing Field in memory of their relative who had lived on Cheerbrook Road. Councillors discussed this proposal and were happy to agree in principle. RESOLVED: The siting of a memorial tree was agreed in principle. Further discussions with the family were to take place in relation to the exact location, size and type of tree.
- b) J D Services had now completed the moving of the sign and bin on the playing field and the removal of the balance beam. The new signage in relation to the control of dogs in the area could now be produced and erected.
- c) CCTV Project -Councillor Salisbury gave an update on the negotiations with St John's Church in relation to the installation of the CCTV on the playing field. The church had requested more information and once a response had been received, then the project could progress. It was confirmed that the system would be registered with the ICO and was not a surveillance system so there were no safeguarding issues in relation to the nursery at the church.
- d) Playing Field Gates – there were some final tasks to be completed including gilding and work on the right-hand post.
- e) The deposit had now been paid for the repair on the basketball posts and hopefully would be progressed.

B. Mike Heywood Green:

Councillor Gage had provided some information on the progress of the proposed asset transfer plus the Cheshire East Asset Transfer Policy and had suggested that the Council supply a business case. The Clerk to prepare a draft version for consideration and further input from Members.

179. Bench Plaque for Memorial Bench to the late Councillor Colin Todd.

Councillor Bailey provided some suggested wording for a plaque to be placed on the proposed memorial bench. After discussion, the wording was approved to be engraved on an aluminium plaque. It was requested that opinions on the design of the bench is discussed via email once the bench license process is completed.

180. 23/24 National Salary Award.

The SLCC National Salary Award had now been agreed and the Clerk had provided the Staffing Committee with details of the pay increase and appropriate backpay relating to the correct spinal point for consideration.

RESOLVED: that the Clerk is awarded the appropriate pay increase for Spinal Point 20 and any relevant back pay for 22/23 and 23/24.

181. Budget and Precept 2024/25

The updated draft budget for 2024/25 had been circulated to be considered in preparation for resolving the full Budget and the Precept request for 2024/25.

RESOLVED: Allotments total expenditure - £4,900 approved.

RESOLVED: Playing Fields and Open Spaces total expenditure - £9,990 approved.

RESOLVED: CCTV Total Expenditure - £748 approved.

RESOLVED: Staffing Committee total expenditure – £11,638. approved.

RESOLVED: Administration total expenditure - £8,080 approved.

RESOLVED: Civic total expenditure - £1,945 approved.

RESOLVED: Willaston in Bloom total expenditure - £9,750 approved.

RESOLVED: Events Committee total expenditure - £9,585 approved.

RESOLVED: Community Projects total Expenditure - £8,200 approved.

RESOLVED : Total Expenditure for the 2023/24 Budget of £64,836 approved.

RESOLVED: Total Income for the 202/25 Budget of £6,627 approved.

In consideration of the precept required, an amount of £6,000 was approved from Reserves.

RESOLVED: that £6,000 be appropriated from balances (Reserves) for the Year 2024/25.

RESOLVED: In consideration of the net expenditure required minus the £6,000 from reserves, Willaston Parish Council approved a Precept Request of £52,209. This reflects an increase of £8.33 on a Band D Property now totalling £33.21 or an increase of 33.47%.

At the end of the financial year 23/24 the Council will review the allocation of reserves based on actual income and expenditure for the year.

182. Authorisation of Payments

After the normal procedure of checks and control, Councillor Brazier reported on the payment schedule and requested the Council’s approval.

RESOLVED: It was resolved that the accounts totalling £8,607.05 as detailed in the attached schedule be approved for payment.

183. To confirm the dates of the meeting for 2024.

- Tuesday 30th January 2024
- Tuesday 27th February 2024
- Tuesday 26th March 2024
- Tuesday 23rd April 2024
- Tuesday 21st May 2024 (Annual Meeting)
- Tuesday 25th June 2024
- Tuesday 30th July 2024
- Tuesday 20th August 2024
- Tuesday 24th September 2024
- Tuesday 29th October 2024
- Tuesday 26th November 2024

Chairman: **Date:**

WILLASTON PARISH COUNCIL SCHEDULE OF PAYMENT			
28th November 2023			
Details of Payment	£	£	Cheque No
S Togay - November Salary plus backpay		£1,972.75	103045
HMRC - Nov		£493.00	103046
S Togay - December Salary		£655.20	103047
HMRC Dec		£163.80	103048
S Togay - reimbursement for Employer NICS	£162.69		
S Togay - stamps	<u>£6.00</u>	£168.69	103049
Cllr CW Salisbury:			
25% Deposit Basketball repair	£404.70		
Cable ties xmas lights	£9.69		
Paper-remembrance service	£5.00		
Print cartridges- Remembrance service	<u>£9.99</u>	£429.38	103050
St Mary's - graveyard upkeep donation		£250.00	103051
Parish Online Subscription	-	£172.80	103052
Cllr N Lane - reimburse £450 ref Middlepeak Engineering Deposit		£450.00	103053
Middlepeak Engineering Deposit (cheque issued)		£500.00	103044
Middlepeak engineering Balance Payment		£1,330.00	103054
Staffs Solution Group - 1st Aid Remembrance Service	-	£110.00	103055
Cllr CT Bailey:			
Reimbursement for PA and bugler Remembrance Service	£150.00		
Parish Mobile	£9.99	£159.99	
Memorial Tree Replacement	<u>80.00</u>	239.99	103065
Water Plus 15/10 - 14/11	-	£52.47	103057
U Storeall 13/11 to 12/12	-	£83.37	103058
Amberon - road closure remembrance	-	£504.00	103059
NGL Technology - antivirus	-	£21.60	103060
Mike Webster & Son Inv 6841	-	£50.00	103061
Cheshire Roadmarkings - in front of P Field	-	£570.00	103062
JD Services - move bin and sign plus remove balance beam	-	£330.00	103063
ChALC - cllr training	-	£60.00	103064
Total	Total	£8607.05	

Chairman: **Date:**