



Willaston Parish Council.

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Minutes

of the meeting of the Council held at
Saint Lukes Church, Coppice Rd, Willaston. CW5 6QA
on

Tuesday 25th August 2026 at 7:00 PM

Present: Cllrs. Salisbury (Chair), Cutts, Bailey, Angier, Gough, Newton, Morris

In Attendance: C Coventry - Clerk to the Council

1. Apologies:

Cllr. Jones

Cllrs. Barrow and Brazier - Absent

2. Leave of Absence.

Members considered the position in respect of Cllr. Brazier under Section 85 of the Local Government Act 1972. It was noted that the previous leave of absence granted at the April meeting had now expired and that no further communication had been received from Cllr. Brazier or her family in the intervening period.

RESOLVED: to extend the leave of absence for a further three months, with the Clerk to write to Cllr Brazier at her home address seeking clarification of her intentions, and a request to respond prior to the October meeting.

3. Declarations of interest:

- a) Disclosable Pecuniary Interests. Cllrs Salisbury and Angier declared an interest that they were payees on the schedule of payments (item 11).
- b) None.
- c) No dispensations were requested or granted.

4. Minutes of the Previous Meeting

The minutes of the meeting held on Tuesday 28th July, 2026 were considered.

RESOLVED: that the minutes of the meeting held on 28th July 2026 are a true and correct record.

5. Police

a) Report from Police Representatives

No police representative was present.

b) Report from Council Police Liaison

Cllr. Gough presented the written Police Liaison report which had been circulated in advance of the meeting. The first cluster meeting has been arranged for 29th September 2026. Wistaston will be attending and Rope will be contacted again for a response. New issues raised since the last report include parking and speeding on Wistaston Road, and it was noted that a speed monitoring device is to be installed by the police on the 20mph section of Wistaston Road. 14 Domestic incidents have been dealt with by the Police.

6. Public Participation

No members of the public were present.

7. Borough Councillor's reports

No reports had been received from Cheshire East councillors.

Cllr. Bailey wished it to be recorded that Cllr Coiley had now missed 26 consecutive meetings of the council, Cllr Gage 28, and Cllr Simon 32.

8. Planning Applications

a). Planning Applications to be considered

Reference Number	26/2762/HOUS
Type Of Application	Householder
Location	Moss Lodge 9 Magpie Lane, Willaston. CW5 6GS
Proposal	Extension and Conversion of Existing Garage
Deadline for Comments to Cheshire East	3.9.2026

RESOLVED: that no comments will be submitted on the application, by the council.

b). Planning applications received since the publication of the meeting agenda.

There were no further planning applications to consider.

9. Playing Field and Open Spaces

a). Lettie Spencer Playing Field, The Spinney, Mike Heywood Green, and War Memorial.

Cllr. Angier is researching shaded seating options, including shade sails as a lower cost seasonal option and will provide quotes at a future meeting. The existing litter bin is degrading and this was discussed and members considered replacing this with a standard Cheshire East design, costs to be included in next year's budget setting. Cllr. Gough has attended to a piece of playground equipment following the safety inspection.

The Spinney: no matters raised (ongoing issue considered under item 14).

Mike Heywood Green: A quote is to be obtained from JD Services for removal of rubbish from the corner. The rope on the flagpole requires replacement. Union flags to be ordered ahead of the Remembrance Service.

War Memorial: the Council wished to record its thanks to whoever has been maintaining this area. Also thanking whoever has tidied the communal herb garden on Coppice Road.

b). Tree work and quotations for the trees on Mike Heywood Green

The Council considered the two quotations received in respect of the overhanging trees on Mike Heywood Green. Members discussed the merits of the two proposals, the option of full removal of the sycamore, and the specification of the works required to the silver birch.

RESOLVED: to delegate authority up to £1,200 excluding VAT to progress the tree work at Mike Heywood Green. The Clerk to obtain revised quotations for the full removal of the Sycamore and clarification of "sympathetic prune" of the silver birch. The successful contractor's risk assessment and method statement to include closure of the green whilst works are undertaken. If both revised quotations exceed £1,200 excluding VAT, the matter to be referred back to Council.

10. Clerks Report

The clerk had submitted a written report in advance of the meeting, and this was received by the council. The following matters were noted or discussed:

Willaston in Bloom planters: agreed asking price of £80 each for the planters advertised via ChALC. Lamb Hotel Planning Hearing - it was agreed that the Council will submit a written statement to the meeting based on the resolved position, with a member attending, if available.

Playground gate repair: the Clerk will instruct Synergy Outdoors to conduct the works at approximately £860 excluding VAT as a matter of Health and Safety.

A replacement paper shredder is to be purchased.

Postal service in the village: to be included on the October agenda for further consideration.

11. Authorisation of Payments

RESOLVED: The schedule of payments for August correctly states the invoices presented and that £2544.67 is approved to be paid (as detailed on page 5100) and that £880.86 had been paid to avoid late payment.

12. Allotments

The Council received a written update from Cllr. Angier which had been circulated in advance of the meeting. The Council noted the successful presentation event held on Sunday 16th August 2026, at which three of the four winners attended and awards were presented. Plot 15, Best Improved Allotment. 1st Place Best Allotment plot 68, 2nd Place plot 39 and 3rd Place plot 52. Cllr. Angier was thanked for her work on the presentation and for her continued management of the allotment site. Work is being undertaken on water pipes and taps to ensure any minor leaks are repaired. Cllr. Morris will be taking over the area behind the bus stop.

13. Exclusion of Persons other than Willaston Parish Council members and Staff.

No members of the public or press being present, the item was not moved.

14. Land Dedication Agreement and the Spinney

The Council considered the further research undertaken by the Clerk and the draft response prepared for Scanlan's representative.

RESOLVED: to send the response to Scanlan's representative following the Clerk's research, incorporating the agreed additions. The Clerk may share the research (information only) with the interested resident.

15. Next Meeting

Tuesday 22nd September 2026.

The Meeting closed at 8.33 pm.

Signed: Date: 22nd September 2026

Chairman, Willaston Parish Council

Willaston Parish Council

Schedule of Payments

25th August 2026

Date of Debit	Recipient	Purpose	£	£	Power of expenditure	Scribe	Rembursal
1	HMRC	Employer Tax and NICs	239.89		LGA 1972 S112		
2	Claire Coventry	August Salary	691.44		LGA 1972 S112		
3	ChALC	Induction Training Cllr. Gough	25.00		LGA 1972 S111		
4	Alpha Omega Securities	Security Lock at Playingfield (July)	684.00		LGA 1972 S111		
5	X2 Connect telecom Solutions	Book Box Glass	37.44	131.03	LGA 1972 S111		Wayne Salisbury
6	Stablepoint	Product-Starter	93.59		LGA 1972 S142		Wayne Salisbury
7	Concord Trophies	Cup Engraving	28.80	49.68	Smallholding and Allotments Act 1908 S23		Emma Angier
8	Amazon	Frames for allotment awards	20.88		Smallholding and Allotments Act 1908 S23		Emma Angier
9	Unity Trust Bank	Unity Trust Service Charge July 2025	7.00		LGA 1972 S111		
10	Scribe	Scribe Accounts Renewal 2026	685.44		LGA 1972 S111		
11	Stablepoint	Domain name	16.19	31.19	LGA 1972 S142		Claire Coventry
12	GiffGaff	CCTV Data Bill - Aug 2026	15.00		Crime and Disorder Act 1998 S17		Claire Coventry
	Total		2544.67				

Payments made as authorised by the Approved Payments List, Meeting Resolution, and to avoid late payment							Rembursal
Date of Debit	Recipient	Purpose	£	£	Power of expenditure	Scribe	
13	18.08.2026	Water Plus	Allotment Water	880.86	Smallholding and Allotments Act 1908 S23		N/A
		Total					

Cllr - Proposer - Sign & Date

Cllr - Seconder - Sign & Date