

Willaston Parish Council

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Minutes of the meeting held on Tuesday 26th October 2021

WPC/6/01 Attendance:-

Councillors Emma Angier, Craig Bailey (Chairman), Shirley Brazier, Anna Cutts, Nigel Lane, Frank Morton, Wayne Salisbury, Colin Todd, Keith Ward and Julie Webb.

WPC/6/02 To receive apologies for absence

Apologies were received from Councillor Nigel Keegan.

WPC/6/03 Public participation

A resident made concerns regarding refuse collection in the Parish specifically in the Orchard Street area.

A resident made concerns regarding dog walking and fouling on the Lottie Spencer Playing Field.

A resident raised concerns regarding bus services through the village.

A resident enquired with regards to the completion of the building works on the Moorfields site.

The Parish Council received the comments and will investigate the issues further.

WPC/6/04 To receive declarations of Members' interests

Councillors Craig Bailey and Wayne Salisbury declared an interest in Item 8 relating to payments.

WPC/6/05 To confirm the minutes of the meeting held on Tuesday 28th September 2021

It was *resolved* that the minutes of the meeting held on 28th September 2021 be approved as a correct record and signed by the Chairman.

WPC/6/06 To receive a report regarding policing matters in the Parish

Councillor Colin Todd provided a verbal update on policing matters following on from the recent cluster meeting

WPC/6/07 To receive a report from Cheshire East Councillors covering Willaston Parish

No report was received.

Councillor Keith Ward noted that the Council received no prior notification of the works being undertaken on Gladstone Street and Moorfields and wanted to ascertain if the Willaston and Rope Borough Councillor was made aware.

WPC/6/08 To receive a report from the Chairman of Willaston Parish Council

Councillor Craig Bailey updated Members on:-

- Virtually attending the ChALC AGM on 20th October 2021
- The centenary of the death of Sarah Jane Wood was marked on 15th October 2021 in recognition of the significant legacy she left towards the Almshouses and Crewe Memorial Hospital and the Sarah Jane Wood Charity (of which four members are Trustees).
- Attending the Nantwich Town Mayor's Civic Service at St Mary's Church on 24th October 2021
- A two minutes silence will be observed at the War Memorial on 11th November 2021 at 11am to mark Armistice
- A wreath will also be laid on behalf of Council and Parish Residents at the Act of Remembrance in Nantwich on 14th November 2021

WPC/6/09 To consider the approval of payments

It was **resolved** that the accounts totalling Net: £1,940.35 Gross: £2,092.35 as detailed in the attached schedule be approved for payment.

WPC/6/10 To receive confirmation of the bank reconciliation verification

Councillor Wayne Salisbury reported that he had checked and verified the bank reconciliation as of 30th September 2021.

WPC/6/11 To consider matters related to Planning Applications which include:-

- Application Number: 21/4631N
Proposal: Demolish existing garage and form back into garden space
Address: 340 Crewe Road, Wistaston CW5 6NN
- Application Number: 21/5076N
Proposal: Demolition of existing first floor rear extension and conservatory. Construction of 2 storey extension comprising of 2 bedrooms at first floor level and family room at ground floor level. Also conversion of two existing bedrooms into ensuite and family bathrooms and installation of ground floor wc and utility room. Extension of rear garage into home office
Address: 3 Colleys Lane, Willaston CW5 6NS
- Application Number: 21/5152N
Proposal: Demolition of rear extension and construction of new two storey side extension and single storey rear extension
Address: 47 Moorfields, Willaston CW5 6QY
- Application Number: 21/5135N

Proposal: Single storey kitchen/dining room extension
Address: The Headmasters House, 235 Crewe Road, Willaston CW5 6NE

No comments were made on the above planning applications.

WPC/6/12 To receive an update regarding Remembrance Sunday 2021

Councillor Craig Bailey gave a verbal update to members.

Arrangements are in place for the Act of Remembrance. The road closure will be in place from 12.15pm on Colleys Lane.

Public and guests have been asked to assemble from 1.15pm for a Service led by Reverend Paul North and Reverend Sarah Butcher.

The following have confirmed their attendance:-

- The Mayor of Cheshire East
- Nantwich Town Mayor
- Chairman of the Nantwich and District Branch of the Royal British Legion along with the Branch Standard
- President of Willaston Women's Institute
- Willaston Scouts
- Willaston Social Club
- Willaston Pre-School
- Willaston Primary Academy
- Richmond Village Willaston
- Crewe Sea Cadets

WPC/6/13 To receive an update regarding Willaston in Bloom

Councillor Craig Bailey gave a verbal update to members. An incident occurred on 16th October on Park Road where a planter was badly damaged. The local Police are investigating and will be providing further information to Council in due course. Summer bedding has now been removed from planters and the flower beds at the War Memorial have been cleared and replaced in preparation for Remembrance Sunday.

Preparations are now being made to install the winter planting displays.

WPC/6/14 To receive an update regarding the Civic Service

Councillor Craig Bailey gave a verbal update to members.

Discussions are taking place with regards to the Civic Service and a date will be confirmed at a future meeting of Council.

WPC/6/15 To receive an update regarding the Parish Newsletter

Councillor Anna Cutts gave a verbal update to members.

Newsletters have now been distributed to residents throughout the Parish.

WPC/6/16 To consider matters related to Christmas activities

Christmas lights would be installed at the end of November and that the Carol Service would be held on Thursday 16th December 2021.

Councillor Wayne Salisbury is having discussions regarding the Carol Service which will be fed back to the next meeting.

WPC/6/17 To consider matters related to the Cheshire East Council Community Governance Review

It was **resolved** to submit comments to Cheshire East Council regarding the Community Governance Review

The response will include:-

- The boundary between Willaston North Ward and Wistaston Parish is confusing and does not make any real sense therefore we request that this be amended

The Clerk will submit the information to Cheshire East Council.

WPC/6/18 To consider matters related to the establishment of a Staffing Committee and its Terms of Reference

It was **resolved** to establish the Staffing Committee and that the Terms of Reference be adopted. Councillors Craig Bailey, Anna Cutts and Colin Todd were appointed to the Committee.

WPC/6/19 To consider the adoption of a Policy and Protocol related to the death of senior national public figures

It was **resolved** to adopt the Policy and Protocol.

WPC/6/20 To consider a resolution that payments can be made by BACS, CHAPS, Standing Orders and Direct Debits for the next two years in accordance with Financial Regulations

It was **resolved** that payments can be made by BACS, CHAPS, Standing Orders and Direct Debits for the next two years in accordance with Financial Regulations.

WPC/6/21 To consider a resolution that the Council meets the conditions of eligibility as defined in the Localism Act 2011 and the SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 to adopt the General Power of Competence

It was **resolved** to adopt the General Power of Competence.

WPC/6/22 To consider matters related to setting the Parish Councils budget for the financial year 2022 / 2023

Members were requested to submit their suggestions for projects and activities to support the budget setting process for the financial year 2022 / 2023.

WPC/6/23 To note the date of the next meeting as Tuesday 30th November 2021

Members noted the date of the next meeting.

The meeting closed at 9.13pm

Chairman:..... Date:.....