



# Willaston Parish Council

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## Minutes

of a meeting of the Council held at  
 St Luke's Church, Coppice Road, Willaston, CW5 6QA  
 on

**Tuesday 27th January 2026 at 7pm**

**Present:** Cllrs Cutts, Angier, Newton, Bailey, Kirby and Salisbury (Chair)

**In Attendance:** C Coventry - Clerk to the Council  
 3 Members of the public

### 1. Death of Councillor Morton

A two minute silence was observed and tributes offered to the late Councillor Frank Robert Morton.

### 2. Apologies: Cllrs Brazier and Morris

### 3. Co-option

**RESOLVED:** James Barrow was co-opted and formally joined as a Member of Willaston Parish Council.

### 4. Declarations of Interest and Dispensation Considerations.

- Cllrs Salisbury, Cutts and Angier declared a Pecuniary interest in item 12, as payees.
- Cllr Bailey, item 20, a non-pecuniary interest as a confirmed member of the Methodist Church.
- Cllr Bailey, dispensation was granted as he is part of the village hall advisory committee.

### 5. Minutes of the Previous Meeting

**RESOLVED:** that the minutes of the previous meeting of the council held on Tuesday 25<sup>th</sup> November are a true and correct record. Item 13 to add Mick and Jeans surname "Crimes" to the minutes.

Page 4047 to remove the previous precept calculation boxes and show only the figure for this year.

Matters arising - Item 13, Cllr Cutts reported that the Carols on the Green was a successful event and wished to thank those who helped and Pete of the Nags Head for the catering. Item 10. Cllr Bailey requested that the subject of the Lamb public house be added to the next agenda.

### 6. Police

- No police were present and no report had been received.
- Cllr Kirby reported that the Police have been involved with the issues arising from the diversion due to the installation of the toucan crossing.  
 No data or statistics have been provided and no answers to our previous questions, as minuted, have been forthcoming. Cllr Kirby to follow this up.

Cllr Newton raised the point that it as it has been stated, over the past months, that the police are actively developing a better relationship and getting to know the village, do they have any opinion as to the pros and cons of being able to keep the playing field open 24/7.

A request for a monthly beat report was made.

### 7. Public Participation

No members of the public raised questions. A request to extend the opening times for the playing field, during April, has been submitted, it is dealt with under item 10.

### 8. Borough Councillors' Report

No reports have been received from the Cheshire East Councillors. The Clerk shared an email received from Councillor Coiley. Cllr Kirby informed the Council that Cllr Simon has been very active on Colley's Lane.

Cllr Bailey asked if a reply had been received following the letter to our MP regarding lack of Borough Councillor engagement, to date we have not had a response.

### 9. Planning Applications

- a. None
- b. None
- c. None

### 10. Playing Field and Open Spaces

- a. Playing Field. The stake for the Queens tree is rotten and obtaining a quote for replacement is in hand. When obtaining a quote for grass cutting, weeding of the memorial tree pits to be included.

A new sign for the gate is required, with email address only.

A jubilee clip is needed on one CCTV pole. The Lime tree with TPO, residents of Cheerbrook Gardens are to do some work on it; the Clerk is to enquire when the work will be done and request a quotation from Border Tree Care for cutting back and removing suckers.

The Spinney, A sign is required to let people know the space is in the care of the Parish Council.

**RESOLVED:** that from the 1<sup>st</sup> April the closing time will be 8pm.

Any issues reported, due to the change, will be dealt with as they arise.

- b. **RESOLVED:** Reviewed and accepted the inspection report and its findings, that everything being low risk, no further action to be taken at this time.
- c. Cllr Barrow is to look at the issue with the gate. As councilors need more time to decide, it is the members' responsibility to review the quotes and information provided by the Clerk. The Clerk will ask providers if quotes can be frozen and for testimonies.

**RESOLVED:** To defer the decision to a future meeting.

### 11. Clerks Report

The Clerk submitted a report to the council in advance of the meeting, giving a brief update of work, planning decisions and communications from the public. Points for action raised and confirmed. Staffing committee to convene for a review.

### 12. Authorisation of Payments

To amend line 17, recipient recorded as Chairmans Allowance.

**RESOLVED:** The schedule of payments for January correctly states the invoices presented and that £2055.60 is approved to be paid and £4001.78 was paid to avoid late payment. (as detailed on page 4051)

### 13. Budget Review (Quarter 3)

The Clerk reminded the council that the resolved expenditure for the Wet Pour and Legal fees were not included in the figures. An updated budget will be provided at the next meeting to consider a virement for allotment spend.

**RESOLVED:** To accept and approve the budget for Q3

**14. Bank Reconciliation**

**RESOLVED:** The approval of the Bank Reconciliation for Q3 (Oct-Dec 2025)

**15. Allotments**

- a. 2 notices to quit served. 1 plot relet. There are 10 on the waiting list. The litter problem is constant with drug use issues and Cllr Angier requested Cllr Kirby raise this with the police. Gates have been investigated and proposed expenditure for this and the noticeboard will be on the February Agenda. Border Tree Care have completed all jobs, the residential property owns the boundary hedge, maintenance will be theirs going forward. Tenants have been emailed to advise there will be an inspection this week. A new tenancy agreement is being investigated.
- b. The request for a polytunnel on plot 86 will be delayed until after the inspection.
- c. **RESOLVED:** to delegate detailed decisions to the Clerk, with the exception where an interest lies, when it is brought to full Council.

**16. Email Communication**

It was agreed to reduce email communications to issues concerning Willaston only.

**17. Litter Bin**

**RESOLVED:** To reply to Cheshire East and forward the observations of the Council that the bin is sited on the highway and not private property.

**18. VAT Reclaim**

**RESOLVED:** to submit a VAT reclaim for 2023/24 for £4,181 on the information that is held to be correct.

**19. St Johns Management Meeting Appointments**

**RESOLVED:** Cllr Bailey and Cllr Cutts to attend the meeting on the 5<sup>th</sup> February. Cllr Bailey and Cllr Angier will be regular attendees going forward.

**20. Next Meeting**

Tuesday 24<sup>th</sup> February 2026

**21. Land Tenancy Agreement**

A notice without motion to change the order of business was made for the item to be discussed in a closed session as to its confidential nature.

**RESOLVED:** to accept the tenancy agreement subject to amending the description on page 1 and happy with the route forward.

**The meeting closed at 9.50pm**

Signed as a true record by authority of the Council

Chair

Date: **24th February 2026**

## Willaston Parish Council

## Schedule of Payments

27th January 2026

Date of Debit	Recipient	Purpose	£	£	Power of expenditure	Scribe	Rebursat
	Unity Trust Bank	Unity Trust Service Charge December 2025	6.00		LGA 1972 S111		
	The Works	Punch Pockets	1.00		LGA 1972 S111		Claire Coventry
	The Works	Envelopes	1.50	9.46	LGA 1972 S111		Claire Coventry
	The Post Office	8 x 2nd Class stamps	6.96		LGA 1972 S111		Claire Coventry
	Lidl	Mulled Wine - Carols on the Green	50.00	74.50	Entertainment and the arts LGA 1972 S145		Anna Cutts
	Co-op	Paper Cups - Carols on the Green	24.50		Entertainment and the arts LGA 1972 S145		Anna Cutts
	Claire Coventry (Clerk)	Clerks working from home Expenses (Oct to Dec)	78.00		LGA 1972 S112		
	GiffGaff	OCTV Data Bill - Dec 2025	15.00	30.00	Crime and disorder Act 1998 S117		Claire Coventry
	GiffGaff	OCTV Data Bill - Jan 2026	15.00		Crime and disorder Act 1998 S117		Claire Coventry
	Alpha Omega Securities	Security Lock at Playingfield (November)	612.00		Crime and Disorder Act 1988 S17		
	HMRC	Employer Tax and NICs Jan	234.98		LGA 1972 S112		
	Claire Coventry	Clerks Salary Jan	680.20		LGA 1972 S112		
	St Marys Church Office	Meeting Room Hire Sept - Nov 2025	112.50		LGA 1972 S111		
	Holdfast Secure Ltd	Allotment Keys	78.00		Smallholding and Allotments Act 1908 S23		
	Sainsburys	Mobile Phone Top Up	20.00	69.96	LGA 1972 S111		Emma Angier
	B and Q	Fence Fixings for Heras At Allotment	49.96		Smallholding and Allotments Act 1908 S23		Emma Angier
	Chairs Allowance	Donation from Chairs Allowance	70.00		LGA 1972 S15		Wayne Salisbury
<b>Total</b>			<b>2055.60</b>				

Payments made as authorised by the Approved Payments List, Meeting Resolution, and to avoid late payment							Rebursat
Date of Debit	Recipient	Purpose	£	£	Power of expenditure	Scribe	
							N/A
18.12.2025	Alpha Omega Securities	Security Lock at Playingfield (November)	720.00		Crime and Disorder Act 1988 S17		
31.12.2025	Unity Trust Bank	Unity Trust Service Charge November 2025	6.00		LGA 1972 S111		
18.12.2025	Crewe Road Nurseries	Winter Planting and Clearing	1014.00		Tourism - LGA 1972 S144		
18.12.2025	HMRC	Employer Tax and NICs December	234.98		LGA 1972 S112		
30.12.2025	Claire Coventry	Clerks Salary December	680.20		LGA 1972 S112		
18.12.2025	Mike Webster And Son Ltd	Grass Cutting - Allotments	55.00		Small Holdings and Allotments Act 1908		
5.1.2026	JD Services	Erect Christmas Lights	250.00		Entertainment and the arts LGA 1972 S145		
5.1.2026	Border Tree Care	Tree and Hedge Works - Allotments	1041.60		Small Holdings and Allotments Act 1908		
		<b>Total</b>	<b>4001.78</b>				

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 Cllr - Proposer - Sign & Date

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 Cllr - Seconder - Sign & Date

