

Willaston Parish Council

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Willaston
Parish Council

Minutes of the meeting of The Council held on Tuesday 27th September 2022

Before the meeting commenced a one minute silence was observed by those present in respect of the death of Her Majesty Queen Elizabeth II.

Attendance:

Councillors: Craig Bailey (Chairman), Anna Cutts, Rubina Green, Nigel Keegan, Nigel Lane, Wayne Salisbury, Julie Webb
In Attendance: Sue Togay (Clerk)

88. Apologies for absence

Apologies were received from Parish Councillors Emma Angier, Shirley Brazier, Frank Morton, Colin Todd, Keith Ward.

89. Declarations of interests

Councillor Bailey with reference to item 16 Authorisation of Payment as a payee.
Councillor Keegan with reference to item 16 Authorisation of Payment as a payee.
Councillor Salisbury with reference to item 16 Authorisation of Payment as a payee.

90. Minutes of the previous meeting

RESOLVED: that the minutes of the meeting held on 23rd August 2022 be approved as a correct record and signed by the Chairman with the following amendments:
Item 86. The figure stated £20,911.89 be corrected to £10,911.89.

Matters Arising

Councillor Lane raised that once again there had been witness of a potential incident at the Wybunbury Road/Green Lane/Cheerbrook Road junction involving a cyclist due to lack of signage and road markings. In addition Councillor Webb raised that there was lack of signage at the Victoria Mill Drive/John Gresty Drive Junction. The Clerk will bring these matters to Ward Councillor Allen Gage's attention.

91. Policing Report

No officers were in attendance, but it was noted that PCSO Siddall had now left the force to go to another Police Authority. PCSO Jolley to be invited to a future meeting to advise on a potential youth community event.

Councillor Bailey said that there had been graffiti to the Moorfield Street Name Plate (SNP) and the no ball games sign on Mike Heywood Green. Further action to be considered under Item 10.

Councillor Lane had reported the fencing on the A500 footbridge, but the request had not been addressed and sent to another department.

92. Public Participation

There were no questions from members of the public.

93. Cheshire East Borough Councillors' Reports

There were no Cheshire East Councillors in attendance. As Ward Councillors had previously been asked for a written report if unable to attend and these had not been received, this item will be considered as a future agenda item.

The following items to be brought to their attention:

Bayley Croft Estate – residents were pursuing the developers as there were lots of issues relating to landscaping plus lack of signage on Heald Way.

Cheerbrook Gardens Estate – There was a lack of signage on minor roads. The 2-metre gap between the playing field fence and the sound barrier was full of rubbish and needs to be maintained by the contractor.

94. Report of the Clerk

The Clerk presented a report relating to issues from the past month. The following was included:

Update on the allotments relating to uncultivated plots and future reletting of newly vacant plots plus impending end of growing season tasks. The Clerk to contact the winner of the allotment cup from last year for its return. The hedge of the allotments bordering Sandylands Park had been reported as overgrown. The Chairman to inspect and ascertain if it needed cutting back.

A resolution log from May 2022 had now been created to monitor progress of resolutions made by The Council. Any uncompleted tasks would be included in the next Clerk's report and at intervals in the future. The Planning Decision Log had now been updated and provided to Councillors. Any future decisions would be noted in the Clerk's Report. It was noted that permission had been given for the 2 dwellings at 57 Eastern Road.

95. Planning Applications

The following applications within the parish were considered:

22/3580N

172 Crewe Road, Willaston, CW5 6NF

Proposed two storey rear and side extension to former extra living space and a detached garage
Consultation Deadline 3rd October 2022.

RESOLVED: Objections to be submitted based on Councillor Todd's briefing notes.

22/3592N

108 Colleys Lane, Willaston, CW5 6NT

Re-modelling of existing dormer bungalow to create two storey dwelling, re-submission of application **21/6063N**

Consultation Deadline: 4th October 2022.

RESOLVED: Objections to be submitted based on Councillor Todd's briefing notes.

96. Willaston Events Committee

Councillor Cutts informed Council that due to the period of National Mourning the meeting had been postponed until Monday 3rd October 2022 so at present there was nothing to report.

97. Playing Field and Open Spaces**Playing Field**

A thank you was expressed to Councillors Keegan and Lane for the work they had done on the replacement and repair of the basketball hoops. This was now being regularly used. There had been a request to ANSA last year in relation to hatchings in front of the main gate to deter parking with no response despite follow up. This was to be paid from the Parish Council's budget. The Clerk to follow this up again and as this was now a matter of urgency due to health and safety reasons (access by emergency vehicles highlighted by recent fire). If ANSA are unable to progress this work quickly then advice to be sought from them as to suitable contractors. The removal of an old refuse bin was also to be mentioned.

Replacement or retro fit of existing gates. Councillor Salisbury had contacted several metal fabricators and gate refurbishment companies with no success. The Clerk to follow up these requests for quotation.

Councillor Cutts mentioned that there were solar security lights that may be suitable for the Playing Field. Councillor Cutts to provide information to Clerk for distribution to Councillors.

It was noted that the recent 'Pawprints To Freedom' Event was not advertised as a 'no parking event' and that a motorbike had driven and parked on the field.

Mike Heywood Green

It was noted that the graffiti had been posted on Facebook and a recognisable tag would be provided to the local Police. The Council considered undertaking refurbishment and replacement directly of both signs. Quotes would be sought for replacement of the SNP to be paid for by The Council and Councillor Keegan would investigate the ground for potential large concrete plugs which may cause problems for re-siting of new sign. The 'No Ball Games Sign' would be refurbished with masonry paint by Councillor Lane.

98. Her Majesty Queen Elizabeth II

The Chairman outlined the timetable of actions taken by the Council in accordance with its adopted policy on the 'Death of A Senior National Figure' resulting from the death of Queen Elizabeth II on 8th September. This included a formal tribute on the website plus 'black banner' and the appropriate lowering of the flags. A floral tribute had been laid by The Council alongside others from residents, Willaston Pre-school and Wistaston Nursery. The Council's Book of condolence opened for several days at St Luke's Church Hall which would now be archived by the Clerk.

A Proclamation Ceremony was held on 11th September on Mike Heywood Green which was attended by approximately 90 residents. The National Moment of Reflection had been observed by The Council and a letter of condolence was sent to The King.

In the future in line with The Council's Policy, a memorial tree would be planted potentially on Lettie Spencer Playing Field.

99. Benches on Mike Heywood Green

These were in a bad condition as noted at the recent Proclamation Ceremony. It was felt necessary to replace rather than repair. Quotes had been obtained from our usual suppliers and other potentially suitable bench suppliers. Discussion took place as to the standard and design of the potential replacements as it was felt that something robust and aesthetically pleasing should be considered. Costs for the groundwork required for installation and the removal of the present benches was also discussed.

RESOLVED: That a budget of £3,000 be allocated to this project for the supply and installation of two benches on Mike Heywood Green plus surface replacement and the removal of present benches on the site. Further appropriate quotes to be obtained for this project.

100. GIS mapping software

Councillor Bailey had attended a ChALC online presentation for the 'Parish Online' digital mapping system for local councils. A copy of the presentation had been provided. This was user friendly and had a variety of uses included mapping of council owned areas and logging of council assets such as benches, bins, flagpoles etc. It was considered that this system provided excellent tools for recording and monitoring. It also displayed anything which would be included on an OS map. It would be an excellent tool to map the present allotment site and could provide exact measurements. The annual subscription is based on population and precept with a 20% reduction in fee at this present time.

RESOLVED: That Willaston Parish Council procure the 'Parish Online' digital mapping at a cost of £129.60 + VAT.

101. Budget 2023/24

The Clerk provided a draft budget indicating the prior budget for 2022/23, actual spend to date and forecast to the end of the year as the first step process in the budget setting. An additional document from the 2021/22 Willaston Parish Council Accounts showing the total reserves as at 31st March 2022 was also provided.

Councillors reviewed and discussed the baseline budget and recommended amounts and provided amendments. The Clerk will provide a further reworked document at the next meeting to take into consideration the suggested amendments.

102. External Audit Report

The Clerk had provided documentation from PKF Litlejohn LLP in relation to the external audit. There were no matters giving any cause for concern. Appropriate documents would be published on the Council website and noticeboards to conclude the audit for 2021/22.

RESOLVED: That the external audit report for the year ending 31st March 2022 be approved.

103. Authorisation of Payments

RESOLVED: that the accounts totalling £1,735.40 as detailed in the attached schedule be approved for payment.

104. To note the date of the next meeting of the Council

Tuesday 25th October 2022.

Chairman..... Date.....

WILLASTON PARISH COUNCIL
SCHEDULE OF ACCOUNTS
27th September 2022

Details of Payment	£	£	Cheque No
S Togay Clerk - Salary		538.80	102883
HMRC		134.60	102884
S Togay – Copy Paper		4.00	102885
Cllr Craig Bailey – Clerk’s Mobile	8.74		
PA System for Proclamation Ceremony	90.00		
Commemorative Wreath for Queen(S137)	<u>60.00</u>	158.74	102886
Robert McIntosh website enhancement		£144.00	102887
Cllr Nigel Keegan - Scaffolding Tower for basketball equipment repair		55.22	102888
Water Bill 15 August to 14 Sept 2022		7.01	102889
Mike Webster Grass Cutting Sept		300.00	102890
Cheshire Community Action 22/23 Membership		50.00	102891
PKF Littlejohn LLP – External Audit 21/22		240.00	102892
Cllr W Salisbury - events committee survey printing	66.36		
Signage for basketball port	<u>36.67</u>	103.03	102893
Total	Total	1735.40	

Chairman..... Date.....