

Willaston Parish Council

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Minutes of the Queen's Platinum Jubilee Committee Meeting Held Thursday 13th January 2022

NB: The meeting relocated from St Luke's Church Hall to St. John's Church Hall at the time of the meeting due to a hall booking issue

Attendance

Councillors Emma Angier, Craig Bailey, Shirley Brazier, Wayne Salisbury, Anna Cutts (Chair)

No members of public present

No apologies of absence received

146 Declarations of Members' interests

There were no declarations of Members' interests

147 Public participation

No members of the public were present or had submitted any queries or comments.

148 Confirm the minutes of the meeting held on 8/11/2021

The minutes of the meeting were agreed with a spelling correction to Councillor Brazier's name noted

149 To consider matters related to activities and projects in the Parish related to the Queen's Platinum Jubilee

- a) It was agreed that a working group should be created to progress planning activities. The first meeting of the working group is Wed 19th Jan.
- b) It was agreed that a new email address should be set up for use by the Committee members for Jubilee related communications.
Action: Cllr Salisbury to set up
- c) It was noted that a budget of £5000 for Jubilee celebrations has been agreed by the Parish Council.

- d) It was agreed that local businesses should be approached to enquire if they would be willing to provide any sponsorship of celebrations.
Action: Cllr Bailey to contact Richmond Village; **Cllr Angier** to contact Cheerbrook Farm Shop.
- e) It was agreed to contact our Cheshire East Ward Councillors to determine if Cheshire East are providing any assistance or funding for any Jubilee celebrations.
Action: Cllr Cutts to contact Cllrs Alan Gage & Margaret Simon
- f) It was agreed that an A5 sized Souvenir Programme booklet should be produced and distributed to all Willaston households at beginning of May. It was agreed that the Programme could contain local business advertising which could be purchased at the cost of £100 for a full page, £50 for half page and £25 for quarter page. The amount of advertising space available is still to be determined. Other content could involve the programme of Jubilee events (centre pages) and village history including recollections of Willaston coronation events in 1952. It was agreed that a children's competition for the cover design should be held.
- g) It was agreed in principle that Willaston should participate in the national Jubilee Green Canopy by planting one or more mature trees, potential location(s) to be determined. Sponsorship of this is to be investigated.
- h) Proposed Bonfire/Beacon on Thurs 2nd June
 It has been announced that the national Beacon lighting will take place at 9.45pm. It was therefore suggested that Willaston participate by holding a short event to either light a (hired?) beacon or fireworks (possibly silent) at this time on Lettie Spencer playing field, to be accompanied by light refreshments.
Action: Cllr Angier to investigate silent fireworks and obtain quotes
- i) Proposed Thanksgiving Service on Fri 3rd June
 Cllr Bailey reported that he had spoken to the Methodist Minister Sarah Butcher and she suggested any service was led by the CofE. **Action: Cllr Brazier** to contact the vicar.
- j) Proposed Garden Party on Sat 4th June
 Cllr Salisbury provided the results of some preliminary investigations on staging, food suppliers, stalls/rides, seating & portaloos.
 It was agreed that local suppliers should be used where possible.
 Cllr Cutts provided a potential hourly event schedule. This schedule and a potential playing field layout will be progressed by the Working Group which will inform the Committee on the quotes to be obtained.
 It was agreed that quotes for event insurance should be obtained.
 Radio Stoke have contacted Cllr Angier to enquire on proposed celebrations.
Action: Cllr Angier to make initial contact with Radio Stoke.
Action: Cllr Cutts to circulate the proposed event schedule.
Action: Cllr Brazier to contact the WI about providing tea & cakes.
Action: All to obtain quotes for consideration by the Committee

- k) It was agreed that the proposed events should be communicated on noticeboards and facebook to raise awareness and encourage public engagement and membership of the Committee and Working Group.

150 To set the date of the next Committee meeting

It was agreed that the Committee should meet monthly on the following dates:

- Monday 7th Feb 2022
- Monday 7th March 2022
- Monday 4th April 2022
- Monday 9th May 2022

Chairman..... Date.....