

Willaston Parish Council

Email: clerk@willastonparishcouncil.org.uk

Website: www.willastonparishcouncil.org.uk

Telephone: 07579 791981



Minutes of the Events Committee Meeting Held Tuesday 5th December 2023

Attendance: Cllrs Anna Cutts, Wayne Sailsbury, Emma Angier

193. To receive apologies for absence

Apologies received from Cllr Julie Webb.

194. To receive declarations of Members' interests

None received

195. Public participation

No members of the public present

196. To confirm the minutes of the meeting held on 10th October 2023.

Agreed: that the minutes of the meeting held on 10th October be approved as a correct record and signed by the committee chairman

197. To review the 2023/24 Events Committee budget

The committee outstanding budget is currently £1359.90 mainly due to a Garden party surplus of £1141.05

198. To consider matters relating to the 2023 Carols on the Green event Thursday 14th December at 6.30pm on Mike Heyward Green

- Refreshments to be provided by Mick the Chip for £300
- Singing to be led by Willaston Academy
- Signs are up and posts on website/social media to advertise the event
- Events Feather flags to be put up on the Green on day of event

199. To consider matters relating to the 2024 Willaston Garden Party

- Parish Council has approved 2024/25 Events committee budget of:
 - GP Expenditure £8835 / GP Income £2500
 - Carols on the Green £400
 - DD event £350
- Informal catch-up drink with Volunteers including deliverers/litter pickers to be held on Tues 12th December at 7pm in The Lamb
- Foods and drink vendors to be sent terms and conditions
- Stage options still under discussion
- Stage & Arena entertainment still under discussion

- Further discussion required on allowing any early exit from site
- **Agreed:** Stalls/vendors must sign their agreement to Ts&Cs and should pre-register their representatives who must sign in/out
- **Agreed:** PA to be booked for £340
- **Agreed:** that the savoury food options should be the same as 2023
- **Agreed:** that we should aim for a minimum of £2.5K sponsorship. A list of potential sponsors to be created. Cllr Angier to arrange to meet with Cheerbrooks in early 2024.

200.To consider matters relating to other seeding events

No update at present

201.To consider the date of the next Committee meeting

Agreed: Next meeting to be held on Tuesday 6th February at St Luke's.