

# Willaston Parish Council

Email: [clerk@willastonparishcouncil.org.uk](mailto:clerk@willastonparishcouncil.org.uk)

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Telephone: **07579 791981**

To: **Members of Willaston Parish Council**

**19.11.2024**

Dear Councillor,

You are summoned to attend an **Ordinary Meeting of Willaston Parish Council** which will be held on **Tuesday 26<sup>th</sup> November 2024** at **7:15pm** at **St Luke's Church, Coppice Road, Willaston CW5 6QA**

Yours sincerely,

Jack Rowlett

Clerk to the Council and Responsible Financial Officer

## Agenda

### 1. To Receive Apologies for Absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

### 2. Declarations of Interest

To receive declarations of Members' interests. Members to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

### 3. Minutes of the Previous Meetings

To approve as a correct record the minutes of the meeting of the Council held on Tuesday 29th October 2024.

### 4. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit statements. Public are asked to submit questions or statements to the Clerk by email [clerk@willastonparishcouncil.org.uk](mailto:clerk@willastonparishcouncil.org.uk) before 5pm on the day prior to the meeting.

### 5. Policing Report

To receive a report regarding policing matters in the Parish.

### 6. Cheshire East Borough Councillors' Reports

To receive verbal or written reports of Cheshire East Councillors on any matters of interest relating to the Parish. Following the reports there will be an opportunity for Members to ask questions of the Borough Councillors.

### 7. Planning Applications

To consider any planning applications received since the publication of this agenda

## **8. Playing Field and Open Spaces**

To consider matters relating to Lettie Spencer Playing Field; The Spinney; Mike Heywood Green; and the War Memorial.

## **9. Mike Heywood Green Tree Work**

To consider quotes for the required tree work on Mike Heywood Green.

## **10. Clerk's Report**

To receive a report from the Clerk.

## **11. Budget 2025-2026**

A. To consider and determine budgeted payments (expenditure) for 2025-26.

B. To consider and determine the precept request for 2025-26.

C. To consider and determine any income appropriated from reserves to cover budgeted expenditure.

## **12. Authorisation of Payments**

A. To consider approval of payments and internal transfers for November 2024 (payment schedule to follow from the Clerk).

B. To consider the creation of an approved payments list under section 6.6 of the Willaston Parish Council Financial Regulations.

## **13. Carols on the Green**

To consider arrangements for this year's Carols on the Green event.

## **14. Meeting Dates for 2025**

To consider proposed meeting dates for 2025.

## **15. Exclusion of Press and Public**

It is recommended that the Council considers a resolution under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and representatives of the press from the meeting during the discussion of the next items (part 2 of the meeting) on the grounds that matters contain sensitive information and by reason of the confidential nature of the business being transacted.

## Part 2

### **16. Pay Scales - Local Government Services Pay Agreement 2024**

To note the updated NALC pay scale for the Clerk's employment and to note the back payment of hours worked with the revised pay scale applied. (as per the clerk's contract)