

Willaston Parish Council

Email: clerk@willastonparishcouncil.org.uk

Website: www.willastonparishcouncil.org.uk



Telephone: **07579 791981**

To: **Members of Willaston Parish Council**

22.10.2024

Dear Councillor,

You are summoned to attend an **Ordinary Meeting of Willaston Parish Council** which will be held on **Tuesday 29th October 2024 at 7:15pm at St Luke's Church, Coppice Road, Willaston CW5 6QA**

Yours sincerely,

Jack Rowlett

Clerk to the Council and Responsible Financial Officer

Agenda

1. To Receive Apologies for Absence

To receive any apologies for absence. Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

2. Declarations of Interest

To receive declarations of Members' interests. Members to disclose any pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of pecuniary interests, to leave the meeting prior to discussion of that item.

3. Minutes of the Previous Meetings

To approve as a correct record the minutes of the meeting of the Council held on Tuesday 24th September 2024.

4. Co-Option

To consider the co-option of declared candidates to fill a current vacant seat in the village ward of the Council.

5. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit statements. Public are asked to submit questions or statements to the Clerk by email clerk@willastonparishcouncil.org.uk before 5pm on the day prior to the meeting.

6. Policing report

To receive a report regarding policing matters in the Parish.

7. Cheshire East Borough Councillors' Reports

To receive verbal or written reports of Cheshire East Councillors on any matters of interest relating to the Parish. Following the reports there will be an opportunity for Members to ask questions of the Borough Councillors.

8. Planning Applications

A. Planning applications to be ratified at this meeting

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|---|---|-----------------------|-------------|
| Reference | 24/3404T | Deadline for Comments | Unavailable |
| Address | 9, MURRAYFIELD DRIVE, WILLASTON, CW5 6QF | | |
| Proposal | T1, T2, T3: Oaks: To remove major dead wood. To clear epicormic sucker growth from main stem, to approximately 4.5m above ground level. To crown reduce by approximately 2m height, and up to 1.5m lateral growth, to maintain the trees at a reasonable size for the garden, and to allow a little more light to the property. | | |
| Feedback Submitted | No Objections | | |
| https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/3404T | | | |

| | | | |
|---|--|-----------------------|------------|
| Reference | 24/2967N | Deadline for Comments | 29/10/2024 |
| Address | 36, DAIRYFIELDS ROAD, WILLASTON, CW5 7TD | | |
| Proposal | Certificate of proposed lawful use for single storey rear dining/ family room extension. | | |
| Feedback Submitted | No Objections | | |
| https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/2967N | | | |

B. To consider any planning applications received since the publication of this agenda

9. Playing Field and Open Spaces

To consider matters relating to Lettie Spencer Playing Field; The Spinney; Mike Heywood Green; and the War Memorial.

10. Clerk's Report

To receive a report from the Clerk.

11. Banking

To receive an update with regard to the Council's banking arrangements and to consider the movement of funds from Barclays Bank to Unity Trust.

12. Authorisation of Payments

A. To consider approval of payments and internal transfers for October 2024 (payment schedule to follow from the Clerk).

B. To consider the creation of an approved payments list under section 6.6. of the Willaston Parish Council Financial Regulations.

13. Bank Reconciliation

To consider the approval of the Bank Reconciliation for Q2 (1st July-30th September).

14. Budget Review

To consider the approval of the Budget Review for Q2 (1st July-30th September).

15. Budget 2025-2026

To discuss budget considerations for 2025-2026 and for members to share additional items to be considered in the November meeting.

16. Dignity At Work Policy

To consider the adoption of the draft Dignity at Work Policy.

17. Allotments

To receive an update regarding allotment tenancies for the current year and to consider any required decisions.

18. Website Regulations

To receive an update on compliance with the WCAG 2.2 accessibility requirements for websites.

19. Remembrance Service

To consider actions related to the 2024 Remembrance Service.

20. Next Meeting

To note that the date of the next meeting is Tuesday 26th November 2024.