

Willaston Parish Council

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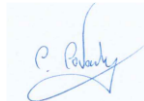
To: Members of Willaston Parish Council

24th March 2026

Dear Councillor,

You are summoned to attend an Ordinary Meeting of Willaston Parish Council which will be held on Tuesday 31st March at 7:00pm at St Lukes Church, Coppice Road, Willaston CW5 6QA

Yours sincerely,



Claire Coventry

Clerk to the Council and Responsible Financial Officer

Agenda

1. To Receive Apologies for Absence.

Apologies for absence should be notified to the Clerk as soon as possible prior to the meeting.

2. Co-Option

To consider the co-option of declared candidate(s) to fill vacant seats on Willaston Parish Council

3. Declarations of Interest and Dispensation Considerations

- a) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- b) To declare any Other Interests in items on the agenda, and their nature.
- c) To note any dispensations granted prior to the meeting.

4. Minutes of the Previous Meeting

To approve as a correct record the minutes of the previous meeting of the Council held on Tuesday 24th February 2026 and discuss any matters arising which are not specific items on this agenda.

5. Points of Order

- a) To consider whether a breach of Standing Order 33(b) and 4(e) of the delegated police liaison role terms of reference has occurred in relation to the circulation of internal member correspondence to a third party external to the council.
- b) To consider concerns raised regarding the operation of the police liaison role and whether the terms of reference for that role are being upheld, with particular reference to item 6(a) requiring the two representatives to coordinate with each other and with the Clerk to ensure continuity.

6. Police

- a) To receive a report from Police representatives.
- b) To receive a report from the Council Police Liaison.

7. Public Participation

A period not exceeding 15 minutes for members of the public to ask questions or submit statements. Public are asked to submit questions or statements to the Clerk by email before 5 PM on the day prior to the meeting.

8. Borough Councillors' Reports

To receive verbal or written reports from Cheshire East Councillors on any matters of interest relating to Parish.

9. Planning Applications

a) Planning Applications to be considered

Reference	26/0908/VOC
Type of Application	Variation of Condition
Location	36 Eastern Road, Willaston, Nantwich, Cheshire East, CW5 7HT
Proposal	Change in design from pitched-to-crown roof to flat roof and changes to doors. Material change from slate pitched roof to flat roof with EPDM/GRP felt surface and parapet walls with moulded stone coping. Doors to be black powder coated crittal style.
Deadline for Comments	07/04/2026
Cheshire East pa.cheshireeast.gov.uk Application 404284	

b) To consider planning applications received since the publication of the meeting agenda.

10. Playing Field and Open Spaces

- a) To consider matters relating to Lettie Spencer Playing Field, The Spinney, Mike Heywood Green, and War Memorial.
- b) To consider the quotation from Mike Webster for grass cutting for 2026/27

11. Chair's Report

To receive a report from the Chair.

12. Clerk's Report

To receive a report from the Clerk.

13. Authorisation of Payments

To consider approval of payments and internal transfers for March 2026 (payment schedule to follow from the Clerk)

14. Clerk IT Equipment Provision

To consider the purchase of a replacement laptop for use by the Clerk

15. Allotments

- a) To receive an update on the allotments and to make any required decisions relating to the operation and management.
- b) To consider quotations for the installation of entry gates on the entrance road to the allotments.
- c) To consider quotations for the purchase of a noticeboard which will be located within the allotments.
- d) To consider the proposed new tenancy agreement and supporting documents, which will be issued on 1st April 2026.

16. Website Upgrade

To consider quotes received from sector-specific providers for the upgrade of the Council website.

17. Accessibility Statement

To consider and approve the Council's website accessibility statement.

18. Data Protection Policy (Privacy Policy)

To consider an update to the Council's data protection policy.

19. Next Meeting

To note that the date of the next meeting is Tuesday 28th April 2026