

## Willaston Parish Council

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### Minutes of the Events Committee Meeting Held Tuesday 6<sup>th</sup> February 2024

Attendance: Cllrs, Wayne Salisbury, Emma Angier, Craig Bailey

230. To receive apologies for absence

Apologies received from Cllr Anna Cutts.

231. To receive declarations of Members' interests

None received

232. Public participation

No members of the public present

233. To confirm the minutes of the meeting held on 5<sup>th</sup> December 2023.

**RESOLVED:** that the minutes of the meeting held on 5<sup>th</sup> December be approved as a correct record and signed by the committee chairman

It was raised that since the last meeting of the events committee Cllr Webb has resigned from the committee and the Council. The committee thanked Cllrs Webb for their contribution and welcomed Cllr Bailey who has now joined the events committee.

234. To review the 2024/25 Events Committee budget

The committee reviewed the budget on a line-by-line basis. It was raised that some of the lines are dependent on receiving the income that has been budgeted. It was noted that some budget lines do have some scope for trimming if required.

235. To consider matters relating to the 2024 Willaston Garden Party in relation to:

a) Funding

It was noted that the sponsorship letter had been sent to 17 potential businesses so far but that this needed to be increased and that more businesses needed to be added to the working list. It was suggested to target solicitors as well as several other businesses that have links to Willaston and have provided support to similar events.

It was agreed to ask other Councillors if they had any contacts or suggestions of businesses which may be interesting in providing sponsorship.

Crowdfunding was discussed between members, but it was deemed that this would not fit with the fact that the Parish Council is the primary sponsor via the precept.

a) Stage provision

The quotes received were reviewed and it was acknowledged that substantial sponsorship would be required to enable a stage within a marquee.

It was agreed that Cllr Salisbury will contact the stage provider to enquire about other options as well as research stage options and marquees from other providers.

b) Entertainment provision

Cllr Salisbury reported that they had contacted one of last year's bands and are waiting for a response.

It was agreed that the committee will enquire about availability and fees with a local band which has been recommended.

It was agreed to look into choir options.

Cllr Salisbury to contact provisionally booked act to establish options with them.

Cllr Angier has contacted several brass bands/orchestras and will advise further on their responses.

c) Food/drink provision

It was noted that we have confirmations from, Pizza, Toasties, Crepes, Coffee, Ice Cream, 1 bar.

Cllr Angier to chase a confirmation from the 2<sup>nd</sup> bar.

It was agreed that we need a BBQ/Burger option, a call for this will be posted to social media.

d) Any other matters

RESOLVED: To book the garden party WC option as the quote received is competitive and within budget.

It was noted that Cllr Angier will continue to engage with Fairground Operators, Scouts & Brownies, Gymnastic groups, Face Painters.

Cllr Salisbury will look into dog charity options who may be able to provide a dog show.

A call will be put onto social media for charities to be involved.

It was agreed that the date of the garden party will be promoted on social media.

235. To consider the use of Events Facebook page to promote non-council related events in Willaston.

RESOLVED: That the Willaston Events Facebook page will only be used for promoting events organised by the Parish Council and the events committee.

236. To consider any other events in 2023/24

D Day Event on 6<sup>th</sup> June taking place on Mike Heywood Green following the usual format.

It was agreed to explore options of booking an appropriate singer with their own PA.

237. To consider the date of the next Committee meeting

A working group meeting will be held W/C 19<sup>th</sup> February. Date to be confirmed amongst members.

Meeting closed at 8:50pm.